

**ADDENDUM N0.1  
TO THE HQS INPECTION SERVICES REQUEST FOR PROPOSAL**

**ISSUED: April 22, 2022**

**The additions and revisions to the Request for Proposal as listed herein shall be included in the bid for this work.**

**Q.** What is the current contractor *CURRENTLY* charging for the following types of inspections?

- Annual Inspection
- Initial Inspection
- Emergency Inspection
- Re-Inspections Inspection
- Special/Complaint Inspection
- Quality Control Inspection

**A.** The services are not being contracted and are conducted by staff.

**Q.** Please provide the number of inspections the contractor can anticipate completing during the first 12 months of the contract:

- Annual Inspections
- Initial Inspections
- Re-inspections Inspections
- Special Inspections
- No Shows

**A.** Initial Inspections are done by our City Rental License office. There are approximately 80 Inspections to be conducted monthly. We do not have a count for each category listed.

**Q.** Will the KCKHA pay for No Shows?

**A.** You may include this as an option in your proposal

**Q.** Is the contractor responsible for completing Quality Control Inspections?

**A.** No

**Q.** Who is currently completing these inspections?

**A.** KCKHA Staff

**Q.** Please provide the type and number of KCKHA vouchers such as Project Based Units, VASH Units, Mod Rehab Units, etc.

**A.** Leased currently: Project Base 179, VASH 35, Enhanced 5, Homeownership 4, HCV 1050.

**Q.** Will KCKHA use their own inspectors to supplement contractor's inspectors?

**A.** No

**Q.** What is the anticipated start date for the contract?

**A.** As early as possible

**Q.** Will KCKHA provide a “Bridge” to the contractor for their inspection software?

**A.** No. You must provide your own software that is compatible with HAB software.

**Q.** Can the contractor use their own inspection software and tablets?

**A.** Yes, you can use your own software that must be compatible with HAB. Yes, you will need to use your own equipment.

**Q.** Please provide points that KCKHA received for the following SEMAP Indicators form the prior year:

-Indicator # 5 – Quality Control Inspections

-Indicator # 6 – HQS Enforcement

-Indicator # 11 – Pre-Contract HQS Inspections

-Indicator # 12 – Annual Inspections

***Due to COVID waivers SEMAP scores are as of 2019***

-Indicator #5 5 points

-Indicator #6 10 points

-Indicator #11 5 points

-Indicator # 12 10 points

**Q.** What inspection software does the HA currently use?

**A.** HAB MRI Software

**Note: Questions and answers in this addendum contain information to be considered in your proposal response and shall form a part of the Work under the Contract.**

**Respondents should acknowledge the receipt of this addendum in their proposal.**

**End of Addendum #1.**