

Addendum to
Security Services
Request for Proposals
Pre-Proposal Meeting Questions
September 30, 2020
10:00 am

Attendees:

Tony Shomin
Sue Martin

KCKHA Director of Contract Administration
KCKHA Administrative Assistant

Meeting was held via Zoom technology and was opened for questions; they are as follows.

Q. Is the pre-bid conference mandatory?

A. No

Q. Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?

A. No, this RFP is for unarmed services only.

Q. What was the amount spent on this contract last year?

A. \$94,750.80 from 01/01/2019 to 12/31/2019.

Q. What is the estimated total number of annual hours for this contract?

A. 24 hours a day X 365 days = 8760

Q. What is the current bill rate for each position?

A. \$18.19 for Regular and \$25.47 for Holiday

Q. Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.

A. No

Q. Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?

A. No

Q. Is a Bid Bond or performance bond required? If yes, how much?

A. No

Q. Is there a specific way you would like the response to be prepared? For example: bound, unbound, 3-ring binder(s), pages limits, paper type, etc.?

A. Please provide an original and three copies of your proposal.

Q. Is the current contract using vehicles? If yes, how many?

A. No

Q. Could you please let me know from where I can get the below HUD forms? HUD Form 2530, HUD 5370-C Sec.1, HUD-5369 B & C

A. They will be listed on our web site at KCKHA.org under the procurement tab.

Q. Who is the current vendor?

A. VETS Securing America

Q. What is the current hourly rate?

A. The current guards are paid minimum wage through training, and \$12 per hour after training, Supervisors are paid approximately \$14 per hour.

Q. How long have they been there?

A. 2 years

Q. Reason for request?

A. Expiration of contract period.

Q. Have you had any major security incidents? If so, please describe.

A. Normal disturbances, domestic disputes, fighting, etc.

Q. How has Covid-19 impacted your facility?

A. Originally it has shut down all public contact with the employees and visitation at the towers with residents was restricted. Public contact with employees is still restricted, however visitation has resumed with the residents.

Q. Any additional information we should know?

A. No.

Respondents should acknowledge the receipt of this addendum in their proposals.

As a reminder, please include the following in your proposals:

1. Bid Form
2. Proof of Insurance
3. Occupational License for Unified Government of Wyandotte County or certification that the license will be submitted within 3 business day of award of contract
4. Drug Free Workplace Policy
5. (3) References (including) (1) Financial reference)
6. Previous Participation Certification (HUD Form 2530)
7. List of Principals of the Company.
8. General Conditions for Non-Construction Contracts (HUD 5370-C Sec.1)
9. Instructions to Offerors Non-Construction (HUD-5369 B)